

UNIVERSITY OF ST ANDREWS

RESEARCH, IMPACT AND INNOVATION COMMITTEE

Approved by the Principal's Office on 20 April 2020

Remit

To bring together all Directors of Research (DoRs), Directors of Impact (DoIs), postgraduate and postdoctoral researcher representatives, relevant professional service staff leads, the Vice-Principal (Collections, Music and Digital Content) and the Vice-Principal (Research and Innovation) to formally inform, influence and facilitate the University-wide oversight and co-ordination of the University's activities related to facilitating excellent research, impact and innovation and a thriving research environment, providing a strong formal voice for the University's research community at the University level.

The Committee considers issues that are both inward- and outward-facing relating to:

- strategy (i.e. overarching aims);
- policy (i.e. guiding principles for achieving these aims); and
- process (i.e. the practical activities we undertake to achieve these aims, which should be designed to embody the guiding principles)

In relation to research, impact and innovation, including but not limited to: funding, publishing, integrity, open research, interdisciplinary working, public engagement, knowledge exchange, commercialisation, reputation, equality/diversity/inclusion and other aspects of the research, impact and innovation environment. For example:

- Inform, advance and monitor the University's strategic research, impact and innovation objectives;
- Ensure that research, impact and innovation activities are effectively connected across the University to maximise opportunities to advance strategic objectives in key areas, and that collaboration is fostered;
- Comment on the nature and use of research, impact and innovation performance indicators;
- Ensure that issues relating to equality/diversity/inclusion are appropriately reflected in research, impact and innovation strategy, policy and process;
- Facilitate a thriving environment for all researchers, across the University as a whole and in each constituent part;
- Engender greater internal and external awareness of the full range of research, impact and innovation conducted at St Andrews;
- Be informed of, and inform the institutional response to, key developments nationally and internationally which affect the University's research, impact and innovation activities;
- Inform the University's engagement with relevant national and international bodies and their activities, and ensure appropriate representation on such bodies;
- Consider recommendations from committees that report into it; and
- Consider proposed new research, impact and innovation related policies and processes, and proposed revisions of existing policies, for recommendation to Academic Senate.

Membership

- Committee members:
 - Vice-Principal (Research and Innovation) (Chair)
 - Vice-Principal (Collections, Music and Digital Content)
 - One representative from each School/Department (x21): either Director of Research or Director of Impact
 - Postgraduate Academic Convenor
 - Postdoctoral researcher representative x 2
- Other attendees:
 - Principal's Office staff: Master, Dean of Arts, Dean of Science, Provost, Director of the Graduate School

- Unit staff: Director of Research and Innovation Services (RIS); Head of Research Information and Policy (RIS); Head of Research Policy, Integrity and Governance (RIS); Head of Open Research (RIS); Head of Technology Transfer (RIS); Head of Research Impact (RIS); Head of Research Business Development and Contracts (RBDC, Finance); Head of Financial Advice and Support (FAS, Finance); Head of Equality and Diversity (Human Resources); Human Resources Business partner representative; Head of Public Engagement with research (Corporate Communications); Director of Organisational and Staff Development Services (OSDS); Director of the Centre for Educational Enhancement and Development (CEED); Director of Libraries and Museums
- (additional staff as appropriate, depending on agenda items)

Meeting frequency

Three times a year for 2 hours each time, to take place fully between the hours of 10.00 and 16.00.

Relationship to other committees

The Research Excellence Board (REB) functions as the committee that oversees operational-level issues relating to REF2021, and also has input into broad strategic issues relating to research. The Research, Impact and Innovation Committee functions as the committee that oversees operational-level issues relating to research more broadly, reporting directly to Academic Senate meetings, but can produce decisions/papers for referral to other University committees, such as Court and its assurance groups. A selection of University Committees and Units are invited to provide brief updates to the Research, Impact and Innovation Committee, and may be invited by the Committee to present on and/or discuss their work.

Meeting format

The meetings of the Committee focus on substantive discussion to reach decisions on key relevant issues and approve proposals, framed using the three themes of strategy, policy and process. To avoid the meeting becoming simply an 'information download' to members, brief high-level updates on recently completed, ongoing and upcoming activity by professional services Units can be provided as an annexe to the meeting papers for members to note, but are only discussed in the meeting at the request of members. Suggestions of agenda items is sourced from members (at the end of each meeting, Research Staff Forum, as and when) and from professional services staff (as and when).